

Microsoft Office Project Server 2007 Unleashed

MCTS Exam Cram Windows Server 2008 Applications Infrastructure, Configuring Exam 70-643 Patrick Regan Covers the critical information you'll need to know to score higher on Exam 70-643! Administer Windows Server 2008 and Core Server using the Control Panel, Computer Management Console, Server Management Console, and other system tools Install roles and features in Windows Server 2008 Use Windows Deployment Services to centrally manage the entire deployment process in any Windows environment Implement secure, reliable infrastructure for deploying websites and services Efficiently configure and manage disks, volumes, partitions, and server clusters Ensure high availability in production environments Configure Terminal Services RemoteApp, Gateway, load balancing, resources, licensing, client connections, and server options Configure Windows Media Server and Digital Rights Management to deliver audio and video content Deploy virtual machines using Hyper-V and Microsoft's other virtualization solutions Run Microsoft Windows SharePoint Services to provide effective collaboration

WRITTEN BY A LEADING EXPERT: Patrick Regan, MCSE, MCSA, MCITP, MCT, A+, Network+, Server+, Linux+, Security+, CTT+, CCNA, CNE, has been a PC technician and network administrator/ engineer for 13 years. Regan has conducted formal and informal training as an IT administrator at Heald Colleges and a product support engineer for Intel. He has received Heald Colleges' Teacher of the Year award and several awards from Intel. He is currently a senior network engineer at Pacific Coast Companies, where he supports 160 servers and 70 sites. Regan is the author of several books, including MCTS 70-620 Exam Cram: Microsoft Windows Vista, Configuring; IT Essentials: PC Hardware and Software Labs and Study Guide, Third Edition; and Troubleshooting the PC with A+ Preparation, Third Edition.

Provides step-by-step instructions on using Microsoft Excel to schedule jobs, create budgets, manage processes, and share project information.

Experience learning made easy—and quickly teach yourself how to manage your projects with Project 2007. With Step By Step, you set the pace—building and practicing the skills you need, just when you need them! Build a project plan and fine-tune the details Schedule tasks, assign resources, and manage dependencies Monitor progress and costs—and keep your project on track Format Gantt charts and other views to communicate project data Begin exploring enterprise project management systems Your all-in-one learning experience includes: Files for building skills and practicing the book's lessons Fully searchable eBook Bonus guide to the Ribbon, the new Microsoft Office interface Quick course on project management in the Appendix Windows Vista Product Guide eReference—plus other resources on CD For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

An unprecedented learning guide for project managers who use the Microsoft EPM platform, this updated edition covers Project Server and related SharePoint changes through the 2008 Infrastructure Update. Service Pack 2 for Microsoft Office Project 2007 and Microsoft Office Project Server 2007 was not yet available at the time of this writing.

Take control of your projects with this in-depth guide Whether you're managing a project for a small team or supervising a corporate assignment involving hundreds, the power of Microsoft Project 2007 and the detailed information in this comprehensive guide can keep you on track. From setting budgets to allocating resources to tracking results, each of the book's seven parts thoroughly focuses on key elements in a logical sequence so you can find what you need. Identify your goals and the scope of your projects Manage projects across organizations and multiple locations Get the most out of Gantt charts and views Assign tasks, check progress, and make adjustments Issue interim reports and look at the Big Picture Create a custom HTML page with VBA and VBScript Import and export Project information What's on the CD-ROM?

You'll find a wealth of trial versions, demo software, sample projects, and bonus appendixes on the CD-ROM, including Milestones Professional(r) - Advanced formatting, calculation, Web publishing, and reporting features PERT Chart Expert - Create eye-opening PERT chart project plans PlanView(r) Project Portfolio Management - A comprehensive decision-making platform for enterprises WBS Chart Pro - Plan your projects with these graphing tools System Requirements: See the CD-ROM Appendix for details and complete system requirements.

Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. A step-by-step guide to Microsoft Office SharePoint Server 2007 describes how to set up and configure SharePoint Server, ways to collect and store data, how to build lists and libraries, and how to create portals and Web pages.

This book offers an in-depth look into planning and implementing Microsoft's enterprise project management software.

Welcome to the Ultimate Learning Guide to Microsoft Office Project 2007. You selected the right book if you seek a complete learning experience and reference manual for managing projects using the Microsoft Office Project 2007 desktop application. Our goal in writing this book is to teach you how to use the software effectively. We take a systematic approach to the topical ordering in this book which follows the Project Management Institute (PMI) standard. The first 12 modules teach you foundational skills by following the project life cycle. In these modules, you learn how to define a new project, plan your project with tasks, resources, and assignments, analyze the Critical Path, baseline your project, enter actual progress, analyze variance, revise your project, report project progress, and then close out the project. The next 10 modules teach you advanced concepts for using Microsoft Office Project 2007. You learn in-depth knowledge about standard and custom Fields, Calendars, scheduling, costing, Critical Path analysis, managing risk, and exchanging project data with other applications. You learn how to locate and level overallocated resources, how to create and use a shared Resource Pool file and a master project, and how to record and write macros in VBA. Throughout each module, we provide a generous amount of Notes, Warnings, and Best Practices. Notes call your attention to important additional information about a subject. Warnings help you to avoid the most common problems experienced by others and Best Practices provide tips for using the tool based on our field experience. After reading this book, we believe that you will be much more effective using Microsoft Office Project 2007.

Information systems (IS) are the backbone of any organization today, supporting all major business processes. This book deals with the question: how do these systems come into existence? It gives a comprehensive coverage of managerial, methodological and technological aspects including: Management decisions before and during IS development, acquisition and implementation Project management Requirements engineering and design using UML Implementation, testing and customization Software architecture and platforms Tool support (CASE tools, IDEs, collaboration tools) The book takes into account that for most organizations today, inhouse development is only one of several options to obtain an IS. A good deal of IS development has moved to software vendors – be it domestic, offshore or multinational software firms. Since an increasing share of this work is done in Asia, Eastern Europe, Latin America and Africa, the making of information systems is discussed within a global context.

Explore the features, the installation, and the configuration of these seven new servers and gain a conceptual understanding of how your users will be working with them. Forms Server 2007 Groove Server 2007 Communications Server 2007 PerformancePoint Server 2007 Project Portfolio Server 2007 Project Server 2007 SharePoint® Server 2007 for Search Along with the release of Windows Vista and the revamped suite of Office 2007 products, Microsoft has released a line-up of new servers. Exchange Server 2007 and SharePoint® Server 2007 are two of the major players, but there are also seven additional Office 2007 Servers of which

you may not be aware that can add productivity to your environment in a variety of ways. Each of the seven servers is unique and requires distinct assessment to determine if your company can benefit from any given server. This book provides you with the knowledge you need to determine the use of each server, the prerequisites and procedures of server installation, the post-installation configuration options so you can set it and forget it, and finally, a look at the client-side applications that interact with the new servers. Detailed information on how to... Install each of the seven Office 2007 Servers, including both standalone and server farm installation. Handle post-installation configuration options for each of the seven Office 2007 Servers. Create InfoPath forms to post to your InfoPath Forms Server. Work with the Groove client once your Groove Servers are in place. Communicate more efficiently within your company using a Communications Server and the new Communicator 2007 client. Handle larger projects through Project Professional 2007 with your new Project Server and Project Portfolio Server. Understand Business Intelligence (BI) in order to manage your company's future through PerformancePoint Server. Improve your ability to search for content through your SharePoint Server for Search. J. Peter Bruzzese is an independent consultant and trainer for a variety of clients including CBT Nuggets, New Horizons, and ONLC.com. Over the past ten years Peter has worked for/with Goldman Sachs, CommVault Systems, and Microsoft, to name a few. He focuses on corporate training and has had the privilege of working with some of the best trainers in the business of computer education. In the past he specialized in Active Directory and Exchange instruction, as well as certification training. Peter is a contributor to Redmond Magazine, WindowsITPro magazine, and several tech sites, and a speaker for the MCP TechMentor Conferences. Ronald Barrett is the director of information technology for an accounting and financial services firm, while also serving as chairman for the Technology Executive Committee for CPAmerica, a national CPA network, consisting of 15,000+ professionals.

Designed for project team members who need to learn and use features in Microsoft Office Project Server 2007 through Project Web Access, this reference manual offers a complete learning experience.

You can have the best coders in the world working in your teams, but if your project management isn't up to scratch, your project is almost certain to be delayed, to come in over budget, and in some cases to fail entirely. By taking precise control of your application development process, you can make changes, both large and small, throughout your project's life cycle that will lead to better-quality finished products that are consistently delivered on time and within budget. Application lifecycle management (ALM) is an area of rapidly growing interest within the development community. Because its techniques allow you to deal with the process of developing applications across many areas of responsibility and across many different disciplines, its effects on your project can be wide ranging and pronounced. It is a project management tool that has practical implications for the whole team—from architects to designers, from developers to testers. This book focuses on the most powerful ALM tool available for the Microsoft .NET Framework: Visual Studio Team System (VSTS). It demonstrates the key concepts and techniques of ALM and illustrates how they can be achieved using the tools VSTS provides in a clear succinct style. After reading the book, you will understand how VSTS can be used to generate continuous meaningful reporting on your project's health for the decision makers on your team as well as for your project's sponsors. La méthode des points de fonction est l'outil incontournable pour la mesure fonctionnelle des SI et l'estimation des coûts de développement. Elle permet de mesurer les services rendus aux utilisateurs du SI, indépendamment des aspects architecturaux et méthodologiques du développement logiciel. Cette méthode s'applique aux fonctions de l'entreprise comme la direction des systèmes d'information (fonctions projet, processus et gouvernance), les directions métiers (fonction maîtrise d'ouvrage) ou les SSII (fonctions projet, qualité et

méthodes). Des exemples et études de cas illustrant l'utilisation de la méthode permettent de définir les usages (estimation des coûts, mais aussi suivi des ratios de productivité, etc.), d'attribuer des méthodes spécifiques pour les différents types de SI (IFPUG et/ou COSMIC), de révéler les limites et extensions (cotation des algorithmes) et de déterminer les chiffres de bases (ratios de productivité, taille des SI, coefficients correcteurs, etc.). L'auteur Spécialiste en développement et direction de projet de SI, Bernard Mesdon utilise les points de fonction depuis 1996 comme outil d'analyse fonctionnelle et d'estimation des coûts de développement. En quelques dizaines d'années, Internet et les technologies numériques ont profondément changé la société. Ils ont aussi révolutionné la façon d'envisager la criminalité et le travail de ceux qui luttent contre elle, qu'il s'agisse de rechercher les preuves des infractions sur de nouveaux supports ou encore d'appréhender de nouvelles activités délictueuses voire criminelles. La cybercriminalité et l'abus des technologies numériques suivent et, parfois, précèdent le rythme des évolutions techniques. Pour accompagner ce progrès et protéger la collectivité, il est important de bien comprendre cette criminalité et de l'anticiper. Cet ouvrage en expose les phénomènes, les technologies et les pratiques. Il dresse le profil des criminels, présente la législation et les modes de coopération et propose des pistes d'amélioration de la lutte contre la cybercriminalité.

Microsoft Office Project 2007 All-in-One Desk Reference For Dummies is a compilation of multiple short reference-style books covering Microsoft Project, enhanced by the format of a single, easy-to-use, task-oriented step-by-step package. All-in-One For Dummies books are made up of multiple minibooks that could each stand alone. Each minibook covers one topic completely. This book features a companion Web site where readers can download Microsoft Project add-ins, templates, and author-generated materials. The book also features a gate-fold cheat sheet that contains myriad quick-reference information, tips, and shortcuts for reference when using Microsoft Project 2007. The structure of the book is as follows: Book I: Project Basics Book II: Structure of a Project Book III: Defining Task Details Book IV: Establishing Task Timing Book V: Working with Resources and Costs Book VI: Communicating Project Information Book VII: Resolving Problems with Your Plan Book VIII: Tracking Book IX: Advanced Project Topics Book X: Project in the Enterprise Environment Book XI: Project Case Studies

"Microsoft Office Project Server 2007 is an extremely advanced and dynamic toolset requiring fundamental organizational inspection. Rob and Dave provide an equally deep and unique perspective of this powerful solution." --Daniel T. Renier, Principal Consultant, Milestone Consulting Group, Inc.

This book is organized with a brief overview of EVM, highlighting the key management questions EVM can help answer and exploring where EVM fits into the project management universe. It also emphasizes EVM Performance Analysis and contains the basic elements of Earned Value Management. This book also outlines basic EVM practices in their project management context and shows how EVM practices facilitate project planning and control for better management of project cost and schedule performance.

Qualified SharePoint administrators are in demand, and what better way to show your expertise in this growing field than with Microsoft's new MCTS: Microsoft Office SharePoint Server 2007, Configuration certification. Inside, find everything you need to prepare for exam 70-630, including full coverage of exam topics—such as configuring content management, managing business intelligence, and more—as well as challenging review questions, real-world scenarios, practical exercises, and a CD with advanced testing software. For Instructors: Teaching supplements are available for this title.

Pour atteindre l'excellence opérationnelle, toute entreprise cherche à améliorer les différentes tâches qui composent son activité. Que ce soit pour servir au mieux un client, un partenaire ou un membre du personnel, la finalité peut aussi bien être d'augmenter la productivité d'un poste

de montage, de mutualiser les activités de recherche-développement, de fidéliser ses clients, de personnaliser ses offres. Cet ouvrage propose une démarche d'organisation et d'informatisation qui s'adapte à l'environnement spécifique de chaque entreprise. Il permet aux managers des grandes fonctions et des processus d'identifier les voies d'amélioration de leur efficacité opérationnelle. Il aide les responsables informatiques à repositionner leur rôle au sein de l'entreprise en établissant un réel dialogue centré sur la finalité des métiers. Enfin, il propose aux enseignants et étudiants des filières de management et de gestion, une nouvelle vision de l'entreprise et des voies d'amélioration de son fonctionnement et de son pilotage. A guide to the project management tool covers such topics as creating tasks and assign constraints, estimating project costs, resolving scheduling problems, creating project reports, and consolidating projects.

Create project plans that make the most of your money and time Get your projects on track, manage resources, and share information online Project 2007 helps you keep your projects on track by providing sophisticated tools for building task outlines and important timing relationships; efficiently assigning people, cost, and material resources; and keeping everyone and everything on schedule. Get an overview of the benefits of Project Server and Project Web Access for communicating with your team and managing your project online. All this on the bonus CD-ROM Tools for creating enhanced graphics and reports Strategic planning and brainstorming tools Project add-ons that improve your time reporting and tracking capabilities For details and complete system requirements, see the CD-ROM appendix. Discover how to Employ the powerful new features of Project 2007 Track down problems with Task Drivers Explore Project's new Visual Reports Get tips for saving time and money on your projects Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. Lets you take command of the intricate EPM deployment process from forming a team and determining requirements, to designing and configuring your solution. This book contains things you need to know to deploy and configure your Microsoft Enterprise Project Management (EPM) environment.

Microsoft Office Project Server 2007 Unleashed provides a comprehensive and in-depth overview of Microsoft Office Project Server 2007 and Enterprise Project Management (EPM). This book should be used as a reference to guide you through system capabilities and the use of more advanced product features in the context of your business processes. In this book you will find cutting-edge information, including the necessary framework and approach to implement a complex project management software product. Find practical, real-world guidance on how to plan, install, configure, deploy, use, manage, and customize your EPM Implementation. This book is your only in-depth source for Microsoft Office Project Server 2007!

A complete guide to Microsoft Project – the most popular project management tool on the market.

Suitable for those who want to increase their Microsoft Office Project productivity using Visual Basic for Applications (VBA), this book includes 29 useful sample code downloads. It also includes notes, warnings, tips and tricks. It is intended for instructor-led training and self-paced learning.

????????????????? ?????? ?????????? ?????????? ? MS Project 2007 ? ?????????? ?????????????? ??????????????,
?? ?????????????????? ?????????????? ??????????????: ??? ?????????????????? ?????????????????? ?????, ?????????????? ?
????????????? ??????????, ?????????????????????? ?????????????? ??????????, ?????????????? ? ?????????????? ??????,
????????????????????? ?????????? ? ?????????? ?????????????????? ?????????? ?????????????????? ??? ?????????????????? ??????????????
????????????????? ?????????????? ?????????????????? ?????????????? ?????????????? ?????????????? ?????????????? ??????????
????????????? ?? ?????????????????? ?????? ? ?????????????????? ?????????????????????? ?????? ?????????????????? ?????????? ??????????????????
?? ?????????????? ??????????????????, ?????????????????????? ? ?????? ???, ??? ?????????????????????? ?????????????????? ? ???????
????????????????????? ?????????????????? ??????????????????

Buku ini akan secara gamblang menceritakan tentang bagaimana Anda dapat menggunakan solusi Enterprise Project Management (EPM) dalam membantu manajemen proyek dalam organisasi Anda. Pembahasan di dalamnya akan menuntun Anda untuk mengenal tiga perangkat lunak utama yang digunakan dalam membangun solusi EPM yang berkesinambungan, yaitu: 1. Microsoft Office Project Server 2007 2. Microsoft Office Project Professional 2007 3. Microsoft Office Portfolio Server 2007 Ketiga perangkat lunak tersebut akan digunakan secara berkesinambungan dalam proses pertumbuhan sebuah proyek, mulai dari tahapan pengajuan proposal proyek, pemilihan proyek yang tepat, perencanaan proyek yang mendetail, hingga kepada pelaksanaan proyek. Panduan dalam bentuk tuntunan langkah demi langkah dibahas jelas dan dilengkapi dengan berbagai cuplikan layar, sehingga diharapkan akan memudahkan pembaca untuk secara cepat mengerti cara menggunakan ketiga perangkat lunak tersebut dalam keperluan manajemen proyek yang lebih baik dalam organisasinya.

Microsoft Office Communications Server (OCS) 2007 is Microsoft's latest version of Live Communications Server 2005. The product provides management for all synchronous communications that takes place in real time. This includes instant messaging (IM), Voice over IP (VoIP), and audio conferencing and videoconferencing. It will work with your company's existing telecommunications systems without major hardware upgrades. This means your business can deploy advanced VoIP and conferencing without tearing out its preexisting legacy telephone network. *How to Cheat at Administering Microsoft Office Communicator 2007* provides the busy system administrator with any easy-to-access reference that provides step-by-step instructions on how to install, configure, manage and troubleshoot Communicator across the network. It is the perfect tool for those who simply need to complete a task without reading through lots of theory and principles.

- Get Inside Microsoft Office Communications Server 2007 Learn what's new in OCS 2007, compare the previous editions, understand OCS 2007 server roles, plan an OCS 2007 installation.
- Install the First OCS 2007 Front-End Server Address the prerequisites, prepare active directory, install and configure OCS 2007 Enterprise Edition, and verify the installation summary.
- Configure the Edge Server Install the Edge Server, work with certificates, deal with security issues, and test the Edge Server.
- Configure the Mediation Server Install the Configuration Server, configure dialing rules, configure users for voice functionality, and test voice functionality.
- Configure Archiving Address compliance requirements, understand archiving topology, and install the Archiving Server.
- Configure Conference Servers Understand on-premises conferencing, use on-premises conferencing, understand Microsoft RoundTable, and install conferencing.
- Integrate OCS with PBX and IP-PBX Systems Use a gateway, configure Cisco CallManager as a Gateway, and understand CSTA/SIP gateways.
- Integrate OCS with Exchange 2007 Unified Messaging Master Exchange 2007 Unified Messaging and architecture, Configure Exchange 2007 UM, and Combine OCS with Exchange 2007 UM.
- Upgrade to Office Communications Server 2007 Plan your migration from LCS 2005 to OCS 2007, upgrade perimeter servers, upgrade director servers, upgrade front-end servers, perform user migration, and remove LCS 2005 from the network environment.

Les entreprises utilisent trop souvent des recettes clés en main pour améliorer leurs systèmes d'information. Or, ces solutions sont peu efficaces et même contre-productives au regard des vrais enjeux. Cet ouvrage présente les nouvelles stratégies, les business models émergents et les méthodes de management imposés par le défi du numérique. Il crée une dynamique collaborative avec les clients et les fournisseurs et permet d'établir un dialogue constructif entre la direction générale, les acteurs des systèmes d'information et les métiers. Une Carte d'orientation est proposée afin de diagnostiquer la situation entre les processus et les technologies relationnelles de

l'organisation. Elle permet l'élaboration d'une Feuille de route indispensable à l'innovation et à la transition vers le numérique. Pour dégager des plans d'action arbitrés et pilotés en commun, il faut pouvoir assurer une véritable « cogouvernance », c'est-à-dire une gouvernance conjointe de l'information, multi-acteurs, multicompetences et multi-domaines qui transforme avec lucidité l'organisation et s'engage avec succès dans l'entreprise numérique. L'auteur Ancien professeur à Supélec, Gérard Balantzia a dirigé l'Institut du Management de l'Information (IMI) de l'UTC pendant plus de 20 ans. Il est aussi un pionnier dans le domaine des schémas directeurs. Expert, formateur et consultant, il intervient auprès des organisations dans le domaine du numérique et de la nouvelle gouvernance de l'information.

This is the first book to provide instruction on how to implement an EPM solution in an organization based on the Project Management Institute's standardized processes and how to configure the supporting tools from Microsoft products and solutions.

This book addresses the web services arena with a specific agenda of providing information right from covering the fundamental aspects to its deployment and implementation issues. The content is introductory in nature, and covers not only the technology aspects, but also highlights the application scenarios across the industry. In order to illustrate the potential of web services, a case study exemplifying the Financial and Banking Services industry has been chosen for presentation the book.

Covers the critical information you need to know to score higher on your 70-642 Exam!
Configure IPv4 and IPv6 addressing and services
Work efficiently with Dynamic Host Configuration Protocol (DHCP)
Manage advanced server features such as Server Core and Hyper-V
Configure routing, including RIP and OSPF-based routing
Secure networks with firewalls, policies, IPsec, authentication, Network Access Protection, and the Baseline Security Analyzer
Configure DNS servers, zones, records, replication, and client computer name resolution
Manage remote access, from NAT and VPNs to RRAS and RADIUS services
Implement secure wireless access using SSID, WEP, WPA, WPA2, and group policies
Configure file and print services, including disk quotas, DFS, and EFS
Establish efficient automated backups and manage restores
Monitor network performance and events
Streamline updates with Windows Server Update Services (WSUS)

Microsoft Project 2007 merupakan aplikasi keluarga Microsoft Office yang khusus digunakan untuk menangani masalah proyek. Dengan aplikasi para perencana proyek bisa dengan mudah menyusun, merencanakan, sampai dengan memutuskan suatu proyek tersebut dilaksanakan. Dulu sebelum tersedianya aplikasi semacam ini, para perencana dalam menyusun ICP (Idea Concept Paper), Roadmap, sampai dengan penyusunan lembar kerja (LK) umumnya menggunakan aplikasi spreadsheet, misalnya Microsoft Excel. Namun dengan hadirnya Microsoft Office sejak beberapa waktu, tampaknya mulai memanfaatkan aplikasi yang khusus digunakan untuk mengelola proyek, yaitu Microsoft Office Project 2007. Microsoft Project 2007 selain bisa digunakan sebagai aplikasi disisi client juga tersedia aplikasi yang disimpan dalam sebuah sever yang namanya Microsoft Office Project Server 2007. Sejak awal para penyusun proyek yang biasanya dikerjakan oleh staf proyek atau yang berwenang menyusun suatu proyek bekerja menggunakan komputer desktop atau Laptop masing-masing. Kemudian setelah ripublikasikan ke Microsoft Project Server 2007, data proyek tersebut bisa diakses melalui web. Para penentu kebijakan yang akan menentukan

proyek yang diajukan para user diterima atau tidaknya dapat dilakukan secara online dengan bantuan Microsoft Project Server 2007. Kemudian yang mengajukan proposal dan lembar kerja yang sudah dipublikasikan dan mendapatkan persetujuan dari pemimpin proyek atau para eksekutif proyek akan menerima pemberitaannya secara online juga. Di sini pengusul proyek akan menerimanya bisa melalui Outlook, bisa juga melalui halaman Project Web Access dengan account masing-masing. Dalam buku ini selain dijelaskan secara bertahap penggunaan Microsoft Project 2007, baik sebagai client maupun server, juga dijelaskan beberapa fitur yang ada di Microsoft Project 2007, seperti Gantt Chart, Resource sheet, Tracking Gantt, Resource Graph, dan sebagainya. Selain itu, dalam buku ini juga dijelaskan cara penggunaan Microsoft Project Professional 2007, teknik membuat Account sampai dengan setting server di PWA (Project Web Access). Sehingga bagi para pemula yang akan mempelajari Microsoft Project tidak akan mengalami kesulitan, karena dalam buku ini dijelaskan secara bertahap. Untuk memudahkan para pemakai pemula, disini penulis menjelaskan mulai dari sisi clientnya terlebih dahulu, kemudian setelah selesai pengerjaan suatu proyek di sisi client, proyek tersebut dipublikasikan ke Microsoft Project Server 2007. Dalam buku ini masih banyak kekurangan dan kelemahannya, karena keterbatasan waktu yang tersedia. Selain itu, kemampuan penulis sendiri masih jauh dari yang diharapkan. Namun demikian, buku ini bisa digunakan sebagai referensi, tutorial dan sebagai pegangan sehari-hari bagi para penyusun proyek. Akhirnya mudah-mudahan buku ini bisa dijadikan pedoman bagi Anda yang akan mendalami Microsoft Project 2007. Bahkan saya sangat mengharapkan Anda bisa mendapatkan kepuasan yang sebelumnya belum pernah Anda raih ketika menyusun suatu proyek menggunakan aplikasi lain.

Microsoft Project X Bible shows readers how to use the latest version of Microsoft Project to efficiently manage their projects. This book covers both the professional and standard versions of Microsoft Project. It begins with an overview of project management basics and moves on to show readers how to create a new project, track a project's progress, and work in groups. It also covers more advanced topics, such as customizing Project, using macros, and importing and exporting information. Other topics include building tasks, using views, modifying the appearance of a project, and resolving scheduling and resource problems.

Part I: Project Management Basics
Part II: Getting Your Project Going
Part III: Refining Your Project
Part IV: Tracking Your Progress
Part V: Working in Groups
Part VI: Advanced Microsoft Project

For any organization that wants to use Windows SharePoint Services to share and collaborate on Microsoft Office documents, this book shows administrators of all levels how to get up and running with this powerful and popular set of collaboration tools. Microsoft Windows SharePoint Services technology in Office 2007 is an integrated set of services designed to connect people, information, processes, and systems both within and beyond the organizational firewall. SharePoint 2007: The Definitive Guide provides a detailed discussion of all Sharepoint features, applications and extensions. You learn how to build Sharepoint sites and site collections, along with ways to administrate, secure, and extend Sharepoint. This book teaches you how to: Get up to speed on SharePoint, including ways to create lists, libraries, discussions and surveys Integrate email, use web parts, track changes with RSS, and use database reporting services Customize your personal site, create sites and areas, and organize site

collections Integrate with Office applications, including Excel, Word, Outlook, Picture Manager, and InfoPath Install, deploy, maintain and secure SharePoint Brand a portal, using your corporate style sheet, designing templates, and building site definitions Extend SitePoint, such as creating client side and server side web parts, using the SharePoint class library and SharePoint web services Each chapter starts with a "guide" that lets you know what it covers before you dive in. The book also features a detailed reference section that includes information on compatibility, command line utilities, services, and CSS styles. Why wait? Get a hold of SharePoint 2007: The Definitive Guide today!

[Copyright: c2ff4bb7af09ad7544a9fdfbe45549ac](#)