

Attitude Your Most Priceless Possession 50 Minute Books

This is a guide to promotion and sales in the sport industry. Experts from the classroom and sports field offer insights and experiential data on the skills needed to succeed in sports promotion and sales.

The experts at Entrepreneur provide a two-part guide to success. First, capitalize on your talents and learn how help others achieve their business goals as a consultant. Then, master the fundamentals of business startup including defining your business structure, funding, staffing and more. This kit includes: • Essential industry-specific startup essentials including industry trends, best practices, important resources, possible pitfalls, marketing musts, and more • Entrepreneur Editors' Start Your Own Business, a guide to starting any business and surviving the first three years • Interviews and advice from successful entrepreneurs in the industry • Worksheets, brainstorming sections, and checklists • Downloadable, customizable business letters, sales letters, and other sample documents • Entrepreneur's Small Business Legal Toolkit More about Entrepreneur's Startup Resource Kit Every small business is unique. Therefore, it's essential to have tools that are customizable depending on your business's needs. That's why with Entrepreneur is also offering you access to our Startup Resource Kit. Get instant access to thousands of business letters, sales letters, sample documents and more – all at your fingertips! You'll find the following: • The Small Business Legal Toolkit • Sample Business Letters • Sample Sales Letters

Leading entrepreneurs into the multi-billion dollar consulting industry, the experts at Entrepreneur show you how to capitalize on your talents to help others achieve their business goals. Coached by experts, learn to define your market, find and keep clients, obtain licenses, set rates, monitor cash flow, hire staff, prepare contracts, agreements, and reports, and more. Includes new interviews with successful consultants, updated answers to frequently asked questions, and a completely refreshed list of the top 20 consulting businesses.

Here Are the Tools to Achieve Project Management Success Buy both The Complete Project Manager and The Complete Project Manager's Toolkit and save \$18 at checkout by entering coupon code COMBO1. This companion to The Complete Project Manager provides the tools you need to integrate key people, organizational, and technical skills. The core book establishes that success in any environment depends largely upon completing successful projects; this book gives you the means and methods to meet that goal. The hands-on, action-oriented tools in this book will help you develop a complete set of skills—the right set for you to excel in today's competitive environment. The Complete Project Manager's Toolkit will enable you to implement the easy-to-understand, universal, powerful, and immediately applicable concepts presented in The Complete Project Manager. You may already be aware of what you need to do; this book supplies the how through: • Assessments • Checklists • Exercises • Examples of real people applying the concepts. Use these tested methods to overcome environmental, personal, social, organizational, and business barriers to successful project management! Although The Complete Project Manager can be used as a stand-alone book, it is designed to complement The Complete Project Manager: Integrating People, Organizational, and Technical Skills.

Assists individuals of all ages and backgrounds play their human relations roles with greater understanding and sensitivity.

The book offers challenging but easy reading. It draws enriching ideas from philosophy, psychology and literature from East and West. The thoughts of 180 eminent thinkers are cited, with the ideas of modern writers. Intertwined with the classics are the author's own reflections. This book is profuse with beautiful references to nature. Areas that are of interest to people are

discussed in six lively and easy to understand chapters: 1. Enjoy Inner Peace and Calm 2. Give Yourself a Dazzling Mind 3. The Joys of Genuine Intimacy 4. Be Ever Young in Spirit 5. A Blueprint for Success 6. Abundant Energy for Everyday Life Readers will discover stimulating ideas on how to feel better, think better and remain loving, successful, youthful and energetic throughout life.

This book introduces the reader to the ongoing research on teaching English as a foreign language and highlights recent trends in theories of acquisition, teaching and development of communication and intercultural skills. As English as a third language is increasingly recognised as a common world reality, research around this particular subject certainly provides useful answers to questions regarding the most desirable pedagogical method when teaching it at school, the strategies that students use when learning foreign languages, the best age for introducing additional languages in the school curriculum, and the attitude of pupils when learning a foreign language, and English in particular, given its global significance. The contributions gathered here will give the reader a general idea of where research on English as a foreign language is heading now in the areas of teaching, pedagogy, intercultural and multilingual studies and teaching students with learning difficulties. The authors situate their research in current debates in terms of theory and empirical data. They address issues of English as a foreign language in a wide variety of settings, countries and orientations, coming from Brazil, Bulgaria, Chile, Cyprus, France, Germany, Greece, Italy, Portugal, Turkey, the UK and the USA.

This is the complete collection of all module's in the TrainAmerica program. Twelve modules include: 1. Customer Delight: Your Response Ability 2. Personal Power 3. Team Building: An Exercise in Leadership 4. Successful Self-Management 5. Creativity Unbound 6. Beyond Supervision 7. Managing Organizational Change 8. Learning to Lead 9. Handling Difficult Customers 10 Personal Time Management 11. Attitude: Your Most Priceless Possession 12. The Art of Communicating

This volume explores English Studies from the perspective of linguistics and applied linguistics. By examining developments within their selected topics, the authors of these 18 chapters provide a broad overview of English Studies as related to their specific points of interest. Topics range from the well-established, such as negation, grammaticalization, and the role of culture in learning English, to those that are currently being revisited or are considered relatively new, such as corpus analysis, English as a lingua franca, and third language acquisition. The chapters reflect a modern approach to linguistic and applied linguistic phenomena, including diachronic and synchronic perspectives, as well as quantitative and qualitative research paradigms. English Studies as practiced at the English Department in Zagreb during the last 80 years, the anniversary of which instigated the invitation of contributions for this collection, are presented here as a vibrant field, characterized by dynamics and complexities that introduce novel ideas, and help us embrace emerging aspects of more established concepts.

This book enables persons to recognize possible budding signs of hostile environments. The book also commends itself to individuals in positions of authority or leadership to watch their thoughts, words and actions, lest they constitute hostile environments, even if inadvertently, to their followers, staff, students and neighbours. The book avers that life is full of political intrigues and that the work place is a proper

arena for testing ones ability to survive. It teaches several principles for surviving the hostile environment.

The roller-coaster of emotional turmoil can be devastating. Fear, anger, and stress take their toll, and families are hurt, job performance suffers, and self-esteem plummets. Is there hope? In this hands-on guide, readers will find practical help in: dealing with depression, overcoming bitterness, understanding feelings, forgiving others, and praising God in the midst of problems. True stories, emotional evaluations, personality charts, and biblical counsel make this book understandable and interesting. (Formerly What to Do Until the Psychiatrist Comes.)

This book is designed to stimulate our thinking and to remind us of what we already know for the most part. Hopefully, it will help us develop a greater value system and recognize our self-worth. What really matters to you? Each individual is ultimately accountable for himself. So let's not waste time on trivial matters such as keeping up with the Joneses. Decide what your primary purpose is here on earth, and use your mind, body, and spirit toward accomplishing your purpose. I believe that one of my life's purpose is to give back and share some of my life lessons. Of course, I have been doing this for years. A few years ago, I started giving my family members a booklet each Christmas with a potpourri of motivational information based on Christian values. These words kept coming up in my spirit: "Tell the people." And my answer to this was "They will not listen," and that's when it hit me to write it down, and if they are not ready to hear it, they can read it later. I am concerned about my fellowman's health, well-being, and soul. My desire is to serve as a positive role model and motivator for others. Plus, the intrinsic rewards of helping others are great. This book should serve as an introduction to a successful life. It can be used as a resource. I am a teacher from the heart, and I believe in this Chinese proverb "Give a man a fish and feed him for a day, teach a man how to fish and feed him for a lifetime." My favorite Bible verse is what gets me through life: "But seek ye first the kingdom of God and his righteousness and all these things shall be added unto you" (Matthew 6:33).

Give employees effective telephone skills and you will see what a powerful business tool the phone can be. Everything from voice inflection to follow-up calls is covered in this course. Understand customers' needs. Ask effective questions. Master proper telephone techniques. Provides strategies, tactics, and tools for African American junior high and high school students to help them create successful educational careers and complete their high school education.

Attitude, Self-efficacy and English communication skills become an integral part to provide appropriate careers to students. Learners suffer from low self-efficacy which is an impediment in their involvement in learning tasks. Poor learning strategies diminish their motivation and consequently their language proficiency. It has been proved that self-efficacy is used an instrument to amplify positive attitude among learners towards English Communication Skills. There is a positive relationship among the attitude, self-efficacy and English language achievement of learners. It provides a framework to understand communication practices of engineering students in India. This book aims to help the language practitioners and educators to look for concrete ways to assist learners to develop a positive attitude and learn more effectively by empowering them to take ownership of learning and to manage their own learning.

In healthcare settings, the term 'mentorship' is normally used to describe the supervision of a pre-registration student by a qualified practitioner. Mentorship can be very formal or relatively informal. It can also be practised differently in particular locations, settings and healthcare

professions. This clear, concise book transcends professional and geographical boundaries in order to focus on the essential characteristics of effective mentorship. It will therefore be useful to a very wide range of healthcare professionals who are involved in mentoring and assessing junior colleagues. The book examines learning theories, teaching and communication skills and assessment methods. It also contains helpful advice on dealing with overseas students and students with special needs. Activities encourage reflection, and quotations and tables enable readers to absorb the content and relate theory to practice. In this second edition, the text has been made even clearer and the authors have added further detail on learning theories such as social constructivism. Most importantly, they have added an Afterword written in the light of reports on the Mid Staffordshire NHS Foundation Trust Public Inquiry. This final section places new emphasis on the mentor's role in helping to ensure that patients receive safe and effective care, which is provided with compassion as well as practical skill. Contents include: Introduction Professional development Teaching and learning Optimising learning in the clinical environment Skills for mentorship Assessment Challenging situations Assessing care and compassion

In the 1950s, Elwood Chapman developed a talk titled "Your Attitude Is Showing". Later he wrote a book of the same title, then another, ATTITUDE: YOUR MOST PRICELESS POSSESSION, all bestsellers. Now in LIFE IS AN ATTITUDE!, "Chap" has created his most meaningful book on the topic. In it, readers learn how to control their outlook on life and win where others fail.

With increased attention to diversity, mindfulness, resilience, grit, productivity, financial literacy, alternative presentation e-tools, and new career planning strategies, the fifth edition of FOCUS ON COLLEGE SUCCESS recognizes the varied experiences you bring to the college classroom and guides you to build your motivation and increase your focus. Because of its engaging, relevant style that speaks to readers directly, 97% of students surveyed recommended that their professor use this book again with next year's first-year students. While college success strategies may seem like common sense (after you read about them), many are not. Written by a leader in the field of motivation and focus, the text covers topics, tools, and techniques that will deliver results. By learning these skills early on, you can avoid many of the pitfalls which cause so many students to stumble. All of the book's exercises and activities are designed to help you learn more about yourself and help you focus on what you need to do to succeed. Going well beyond college, these lessons will help you in your career and your personal life. Specific tools help you make self-discoveries and chart your progress through the text. Did you know that your odds of completing college successfully go up after you take a college success course? That makes FOCUS ON COLLEGE SUCCESS a no-brainer. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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While the morale of an organization is an intangible element composed of feelings and attitudes of individuals and groups, the effects of morale include tangible and extremely important factors such as profits, efficiency, quality, and productivity. Low morale and its costliest indicator, high turnover, can be a tremendous drain on a company's finances. Managers often view morale as mysterious and unpredictable, when in fact it is a measurable, controllable expense. The High Cost of Low Morale explores the underlying causes of low morale and offers you field-proven, practical methods for increasing morale and reducing turnover in your organization.

Looks at understanding your attitude and how to adjust it.

What Jinis Clients Have To Say ... I have know Jini through her nutritional cooking classes for over 10 years. I have been on a journey for better health for myself and my

family. Jini has a wealth of experience with nutrition and health, and has been of great help to me and my family. She has also contributed much to the community, starting a community kitchen in Ladner. -Katie, Ladner Jinis Healthy-licious cooking course has changed the way I eat. Because I have a busy full time career, preparing quick but nutritious meals is a major challenge. Jini has lots of healthy tips to help make food prep quick and easy. She includes many ingredients that can be conveniently stored for later use. I am inspired by her creativity and feel energized by the many new fruit and veggies added to my diet. Best of all her recipes burst with colour and flavour satisfying the palettes of picky eaters in my family. -Adrienne After trying so many different weight loss plans, which are only temporary fixes Jini showed me how to cook delicious and healthy meals. Now I can prepare most of my meals on the weekend, have readymade lunches in minutes, to take with me to work, plus great tasting snacks are waiting for me at the end of my day, when I get home after work. I can't thank her enough.

-Elizabeth Wagner

Before you begin to read this guide, ask yourself this question: Am I really building the foundation I've always wanted for my life? If you're not building the foundation you want, you're working on the wrong house. Sometimes, putting your life together, or just trying to get through life, is like trying to build a house without a blueprint. If you focus on the 21 steps in this guide, you will gradually implement them and make them habits. You can outline your own blueprint and identify your strengths and weaknesses. Using her own experiences, Mary Barrett offers a realistic, step-by-step guide to: Identifying what steps you need to take to create your life blueprint. Building discipline by investing in your personal development. Training yourself to form good habits. Drawing on past experiences as life lessons and stepping-stones to get where you want to be. Creating the life you've always dreamed of having. You can begin to change your habits right now.

This how-to-change manual demonstrates why the right attitude is the key to personal success. In a fast-paced reality check, the book presents 15 "right" attitudes designed to help readers achieve success and happiness.

Provide your organization with a blueprint for implementing self-directed work teams—the most productive and best held secret and organization can promote. Loaded with practical tips and strategies, explore a four-step process for managing cultural change to work team environment and keep the transition on track.

The third edition of Staley and Staley's FOCUS ON COLLEGE AND CAREER SUCCESS recognizes the varied experiences you bring to the college classroom and guides you to build your motivation and increase your focus, driving your personal success in college -- and well beyond. All of the book's exercises are designed to help you learn more about yourself and focus on what you need to do to succeed, with learning tools that help you chart your progress. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

"I hope trainers, HR managers and others involved in the field of human capital development would take advantage and benefit from the book. I take this opportunity to congratulate the authors for this commendable effort." - Yang Berhormat Datuk Dr. S. Subramaniam, Minister of Human Resources, Malaysia "What I like particularly most, is the candid sharing with little inhibitions, by the authors on their own experiences and insights gained as training practitioners. The coverage of the book reflects, to a greater extent, their true trademark as trainers — the sincerity to share and enhance the passion, knowledge, skills, competence of their own profession, besides that of their clients." - Leong Eng Yee, Director (Rtd), Centre for

